

Terms and Conditions of the Registration to 32nd ESVN- ECVN Symposium 2019

GENERAL

1. **ESVN- ECVN Symposium 2019** will take place from 13 September till 14 September 2019 in Wrocław (Poland).
2. **ESVN- ECVN Symposium 2019** is organised by the European Society of Veterinary Neurology with its registered office in [] (the “**Organiser**”)
3. The co-organiser of **ESVN- ECVN Symposium 2019** is Master Brand Sp. z o.o. with its registered office in Warsaw, ul.Genewska 6, 03-963 Warsaw, entered to the Register of Entrepreneurs of the National Court Register under the no. 371365, kept by the District Court of the capital city of Warsaw, XII Commercial Division, NIP (tax ID) 5272643370, share capital 65.000 PLN (hereinafter referred to as “**the Co -organiser**”). Organiser and Co-organizer can be referred to collectively in this Terms and Conditions as the “**Organizers**”
4. The official website for the **ESVN- ECVN Symposium 2019** is: www.ecvn2019.org
5. In matters related to **ESVN- ECVN Symposium 2019** each person can contact the Organiser and Co-organiser under phone: +48 536 998 212 or email: ecvn2019@masterbrand.pl
6. The Terms and Conditions constitute the integral part of the registration process to **ESVN- ECVN Symposium 2019**. By registering to **ESVN- ECVN Symposium 2019** each participant confirms that she/he has read the Terms and Conditions and accepts them.
7. The Terms and Conditions are available at the Co-organiser’s office and on the **ESVN- ECVN Symposium 2019** website.
8. The technical requirements necessary to cooperate with IT system which is used for the purpose of **ESVN- ECVN Symposium 2019** organisation are as follows:
 - a. computer, laptop, or other multimedia device with Internet access;
 - b. access to e-mail;
 - c. browser: Mozilla Firefox 17.0 and higher or Internet Explorer 10.0 and higher, Opera 12.0 and higher, Google Chrome 23.0. and higher, Safari 5.0 and higher;
 - d. the minimum recommended screen resolution: 1024x768;
 - e. cookies and Javascript allowance.

RULES OF PARTICIPATION

1. In order to participate in the **ESVN- ECVN Symposium 2019** a participant needs to enter the website www.ecvn2019.org and pay the congress fee providing his name, surname and email address.
2. Once the payment of the congress fee is confirmed the confirmation of registration will be sent to the participant by email to the email address provided during the payment procedure.. The

email will indicate: the data of the participant and the confirmation of the congress fee payment..

3. Lack of confirmation may mean that registration failed due to technical problems. Obligation to verify this fact rests on the participant.
4. The congress fee is calculated based on the number of days the participant is willing to attend during the **ESVN- ECVN Symposium 2019** and her/his membership in ECVN i.e:

ECVN member early bird	380,00 €
ECVN member late	460,00 €
non-member early	470,00 €
non-member late	520,00 €
residents early	270,00 €
residents late	300,00 €
one day registration	280,00 €
one day registration late	350,00 €

5. The congress fee covers the following: all speeches and sessions, congress materials, congress badge, lunch and coffee breaks for every day of participation, as well as Welcome reception on Thursday (12th September),
6. Optionally participants can subscribe for: e :
 - a) a Gala Dinner on Friday (13th September) at a cost of EUR 90 or EUR 50 depending on the registration type;
 - b) a Residence Day at a cost of EUR 40;
 - c) accommodation at selected hotels where the cost depends on the choice of the hotel and is indicated at the **ESVN- ECVN Symposium 2019** website.
7. The number of participants is limited to 350. Due to that Organisers reserve the right to refuse the participation in the **ESVN- ECVN Symposium 2019** if the Organisers will have to limit the number of participants. The date of accrediting the payment of the congress fee on the bank account of the Co-organiser in accordance with Terms of Payment specified below is decisive.
8. The registration is open until 13.09.2019 or until the seats are available.

TERMS OF PAYMENT

1. The payment must be done to the account of the Co-organiser in an online payment system delivered by PayU. .
2. The congress fee is a gross price. All taxes are included.
3. The Co-organiser can issue an invoice for the congress fee after the payment is credited to the account of the C-organiser.

COMPLAINTS

1. All complaints must be submitted by email or registered letter to the address of the Co-organiser indicated in this Terms and Conditions within 14 days from the end of **ESVN- ECVN Symposium 2019**
2. The complaints sent after this date shall not be taken into consideration.
3. The complaints shall be considered by the Organisers within 14 days from the receipt. The reply shall be submitted in a hard copy to the address given in the complaint or to the email address of the participant.

PERSONAL DATA

1. The Organiser is the controller of personal data collected during the registration process within the meaning referred to in the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("GDPR")
2. The personal data are collected and processed only for the purpose of registration, **ESVN- ECVN Symposium 2019** organization and communication with the participant, including any changes concerning the program of the **ESVN- ECVN Symposium 2019** or these Terms and Conditions.
3. The Organiser does not transfer personal data to other people or institutions, with following exceptions:
 - a) to the Co-organizer and its contractors engaged in the **ESVN- ECVN Symposium 2019** organization including but not limited to IT services providers, accounting services providers, hotels, restaurants and others;
 - b) to companies responsible for managing electronic payments; ;
 - c) when required by law.
4. Each participant is entitled to access and edit his/her personal data and can request rectification, deletion, limitation on processing or transfer thereof. Participants have the right to object against processing of their personal data based on GDPR Article 6 Section 1 letter f). Participants have the right to file a complaint with the President of the Polish Personal Data Protection Office if their data are processed contrary to law requirements.
5. Providing personal data is voluntary yet necessary for registration and organization purposes.
6. The participant agrees that his/her email address provided in the registration form is used for the communication with the Organisers.
7. The Organiser will not use in operations with participants an automated decision-making, including profiling.
8. Participants' personal data will be processed over a period necessary to provide services for and in accordance with law requirements.
9. General rules applicable to personal data processing by the Organiser are included in ESVN-ECVN Privacy Policy available at the Organisers' website under the following address: <https://www.ecvn.org/privacy.aspx>

COOKIES POLICY

1. Cookies used by the **ESVN- ECVN Symposium 2019** website do not enable Organisers or its contractors nor any third parties access to the participants devices. These are small information files concerning participants' manner of using the Internet that are transferred to web browsers and then stored on devices and then read by the server each time there is a connection to the website.
2. Website provider uses technical cookies, i.e. those enabling carrying out the transmission of the communication and memorising users settings. In such way the website provider can maintain login session and memorise the language chosen by the user.
3. The website provider uses other cookies, such as Google Analytics (<https://www.google.com/analytics/terms/pl.html>). Thanks to that it can examine the information regarding for ex. preferences of the computer, mobile phone or other device by which the user accesses the website. It is helpful for the faster and better access to the website. In addition the website provider analyses how the user entered the website, what kind of elements are clicked most frequently, what kind of information is searched for in Google page and browser before the user's entrance on the website (it helps the choice of keywords).
4. By using settings options of user's browser, the user can decide on cookies processing. If the user does not want the cookies to be processed she/he can switch such processing off (to do that relevant privacy settings needs to be chosen in the browser).
5. Cookies processing switching off can affect the manner of the website appearance and can disable its proper functioning, including accessibility of certain services.

PERSONAL GOODS AND LIABILITY

1. In facilities where **ESVN- ECVN Symposium 2019** events are held, recording and photographing without the written consent of the Organiser or Co-organiser is forbidden, except if stated otherwise.
2. Organizers reserves the right to publish and register materials related to , **ESVN- ECVN Symposium 2019** as well as present the above materials to third parties and use personal images registered in these materials.
3. Organisers are not responsible for statements and presentations held within the **ESVN- ECVN Symposium 2019** events. They present the views of the speakers.
4. The participant is obliged to comply with the health and safety regulations and fire regulations that apply in the facilities where the **ESVN- ECVN Symposium 2019** is held as well as organizational and technical instructions of the Organisers' representatives. Organisers' representative shall be understood as every person holding a congress badge saying "ORGANISER".

5. In case the **ESVN- ECVN Symposium 2019** is cancelled due to the Organiser's fault, the Organiser is due to pay back all the congress fees paid by the participants.
6. In case the **ESVN- ECVN Symposium 2019** is cancelled due to the circumstances unrelated to the Organiser, participants are not entitled to any damages or reimbursement of the fees or other expenses incurred by the participant from the Organiser.
7. Organisers are not responsible for the participant's not attending the **ESVN- ECVN Symposium 2019** due to 'force majeure' or participant's own fault including, but not limited to, cases referred to in points 10 and 11 below.
8. Smoking is prohibited on **ESVN- ECVN Symposium 2019** premises, except for designated places. It is also forbidden to consume alcohol or drugs during the **ESVN- ECVN Symposium 2019**
9. Entry to **ESVN- ECVN Symposium 2019** premises will be forbidden to persons who are under the influence of alcohol, drugs, psychotropic substances or other with similar effect, behaving aggressively, provocatively or posing any threat to public order.
10. Persons disturbing public order or acting contrary to these Terms and Conditions in **ESVN- ECVN Symposium 2019** shall be removed from congress premises.

OTHER

1. The Organiser reserves the right to change the content of a programme of the **ESVN- ECVN Symposium 2019** at any time, including the schedule, order of appearances and list of speakers. In such a case, the participant will have the choice, as the case may be, to consent to such changes or to withdraw his/her registration and terminate the agreement entered into with the Organizer. The participant may withdraw his/her registration and terminate the agreement within 7 days from the date when he/she received information about changes in the programme of the **ESVN- ECVN Symposium 2019** but not later than the date of the **ESVN- ECVN Symposium 2019**
2. The Organizer reserves the exclusive right to make amendments to these Terms and Conditions 2019 provided that they do not affect the rights acquired by the participants. The amended Terms and Conditions shall be immediately posted at the website and sent to the registered participants by email. In case the amendments to these Terms and Conditions 2019 affect the rights acquired by the participants, the participant will have the choice, as the case may be, to consent to such changes or to withdraw his/her registration and terminate the agreement entered into with the Organizer. The participant may withdraw his/her registration and terminate the agreement within 7 days from the date when he/she received information about the amendments to these Terms and Conditions 2019 but not later than the date of the **ESVN- ECVN Symposium 2019**
3. These Terms and Conditions shall be governed by Polish law.
4. Should any provisions of the Terms and Conditions be declared void, ineffective, illegal or unenforceable by any competent court, regulator or authority, the remainder of the Terms and Conditions shall remain in effect as if such void, ineffective, illegal or unenforceable provision(s) had not been included.
5. Any disputes arising in relation to the **ESVN- ECVN Symposium 2019** shall be settled by a competent court in Poland.

6. Detailed information concerning possibility of using non-judicial claims are available on the websites of the district (municipal) consumer ombudsman, social organizations, which statutory tasks include consumer protection, provincial Inspectorates of the Trade Inspection and the following Internet addresses: http://www.uokik.gov.pl/spory_konsumenckie.php;
http://www.uokik.gov.pl/sprawy_indywidualne.php;
http://www.uokik.gov.pl/wazne_adresy.php .